



SOUTHERN RAILWAY

Application Reg.No

Application Serial No

Application Form for engagement of Act /Trade Apprentice under the Apprentices Act.1961

(Note: Please read the instructions carefully before filling up the application)

Application for EX.ITI
(Tick Mark)

Application for Fresher
(Tick Mark)

Paste recent passport size photo (3.5cmX3.5cm) not earlier than 3 months from the date of application with clear front view without cap and sunglass
Should be attested by Gazetted officer

1	Name (in Block letter) (As in Matriculation certificate)	
2	Name of Father/Mother/Husband (As in Matriculation certificate)	
3	Full Postal Address (in block letters)	District: State : Pin code: Mobile No :
4	Aadhaar No (Proof to be enclosed)	
5	Gender (Male /Female)	
6	Date of birth(in Christian era) & Age as applying	/
7	Religion (Hindu/Muslim/Christian/others)	
8	Community : General/OBC/SC/ST (Attached certificate in case of OBC/SC/ST) OBCCertificate should not be older than one year from the date of closure of the Employment Notice with contain Non creamy layer clause)	
9	Whether Physically Challenged(Yes/No) if yes details	

Educational Qualification for Act Apprentices (Ex. ITI candidates)

Academic *8 th / 10 th Std	Total Mark out of	% of marks	Duration of Course	Name of the institution
	/			
Applying Trade (studied in ITI)	Total Mark out of	% of marks	Duration of Course	Name of the institution
	/			

(*8th std may be considered against Welder/Painter/carpenter/Wireman Trades only the sufficient candidates had not applied at 10th std)

Educational Qualification for Trade Apprentices (Fresher to the Trade of Radiology /Pathology)

Mark secured in 12 th Std (Physics, Chemistry and Biology Subject) out of	% of marks	Name of the institution	Applying Trade Radiology / Pathology
/			

10	Whether enrolled as Apprentice earlier(Yes/No)	
11	Postal Order No & date for the amount of `100 (Exemption to SC/ST/PH/Women candidates)	Reason for exemption:
12	Personal Identification marks (as given in Transfer certificate)	1) 2)
13	Whether the wards of serving employee (yes or no) if yes fulfill the format annexed	
14	Ex-Servicemen (Yes or No)	
15	List of documents enclosed with Gazetted officer attestation	

Declaration of the candidate

I do hereby declare that all the statements made in the application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found false or incorrect or in case any ineligibility is detected before, during or after document verification my candidate will stand cancelled and all claims for engagement forfeited.

Signature of candidate (not in capital/Spaced out letter)	Left hand thumb impression	Date:
		Place:

Check list (Office Use only)

Details	Yes	No
Application is in the prescribed format		
Photo attestation by Gazetted officer		
Candidate signature in the application form		
Proof enclosed for Date of Birth ,Community, Academic Qualification and Technical qualification (Attested by Gazetted officer)		
Crossed Postal order enclosed (General/OBC)		

Grounds of rejection pertaining to applicants

1	Applications, which are not submitted in format given	
2	Coloured Photograph as prescribed not pasted on the application/without photo Attested by Gazetted officer	
3	Not signed /incompletely signed/illegible signed application/incomplete or illegible application/application signed with capital/spaced out letters	
4	Under - age or Over – age, Date of birth not filled or wrongly filled	
5	Crossed postal order not enclosed,less fees enclosed, invalid IPO, IPO purchased before date of issue of notification and after closing/ other than IPO/less	
6	Copy of OBC/SC/ST community certificate not enclosed belonging to the respective categories	
7	Left & right thumb impression not submitted/blurred/smudged/only left or right thumb impression submitted and Identification marks column not filled up	
8	Non-enclosure of certificate/without Gazetted officer attestation on certificates/No proof enclosed (8 th /10 th 12 th Mark sheet/ ITI mark sheet /Provisional certificate issued by NCVT/SCVT)	
9	Not applied against trade mentioned on notification / irrelevant trade	
10	Not possessing the prescribed % of mark (10 th /12 th ITI) 50% UR/OBC	
11	Polytechnic, Diploma and Degree Graduate holders	
12	More than one application in single envelop/ double or multiple applications	
13	Any wrong information entered in application form/ Non-compliance of any other instruction/requirement/ Addressed to other unit	
14	Application received before the date of publication of notification and application received after the closing date of notification	
15		

Eligible
(Tick Mark)

Ineligible
(Tick Mark)

Committee Member-1

Committee Member-2

Committee Member-3

Conduct certificate

This is to certify that Shri-----

S/o ----- is known to me for the last ----- years

his/her conduct and character are -----

Signature:

Name

Designation with rubber stamp

Certification (for wards of serving Railway employees)

This is to certify that Mr./Mrs _____ Father/Mother/Husband of

Shri/Smt _____ is working as _____ in

Date:

Office Seal:

Designation:

Signature of the supervisory official

Name :

(Note: The wards of serving Railway employees should get the above certification from their immediate supervisor)